

Juvenile Justice Program Coordinator (Program Manager I)

Children's Law Center, USC Law School, Band 07. \$51,053 or commensurate with experience. State benefits included.

Coordinates grant or contract funded projects related to juvenile justice for the Children's Law Center. Develops and conducts training for multi-agency staff to support improvement in South Carolina's system of care for juveniles. Provides information and technical assistance, and prepares written resource materials for juvenile justice professionals. Assists with grant and contract management.

Minimum qualifications include a master's degree in a related field and 3 years of relevant program experience, or a bachelor's degree and 5 years of relevant program experience. Relevant experience for this position is work with or related to the juvenile justice population. Must have extensive knowledge of South Carolina's juvenile justice process and familiarity with the roles of children's agencies.

Preferred qualifications include: (1) work experience that involves multi-agency coordination; (2) training experience; (3) experience in grants management and program development; and (4) professional licensure in South Carolina.

To apply, submit an online application as required by USC. You may access USC Jobs Online Employment site at <http://uscjobs.sc.edu>. Requisition #011399. In addition to completing the online application, attach a cover letter describing your interest in and summarizing your qualifications for this position. The following attachments are optional: resume, list of references, writing sample, and sample curriculum or training outline.

The University of South Carolina is an EO institution. Women and minorities are encouraged to apply.